Solano Family & Children's Services
Your Child Care & Resource Connection

Bites & Insights

NOVEMBER 2026

SFCS Food Program

CACFP Audit Ready

Help us prepare! Our organization will be undergoing a CACFP administrative review in November. As part of our ongoing commitment to program compliance, we encourage all participating providers to ensure their records are current and readily available.

Use the checklist below to help you always stay prepared!

Audit-ready checklist for child care providers

- ☑ Building for our Future is posted in a prominent area.
- ☑ Enrollment forms are complete and up to date.
- ☑ KidKare documentation is up to date, including menus, enrollment, and attendance.
- ☑ Credible foods are being served at the designated meal times.
- ☑ Keep all required CACFP records accurate, complete, and available for review.
- ☑ The following forms on file if needed: Medical Statement, Decline to Participate, Meal Benefit Forms

***Click the links above to access the resources, tools, and information available ***

Why Your CACFP Participation Matters

Your participation helps children receive nutritious meals and supports families with dependable care. Together, providers and CACFP help children grow, learn, and thrive.

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Child and Adult Care Food Program
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To file a program discrimination complaint, a Complainant should complete a form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usds.gov/sites/default/files/documents/ad3027.pdf. from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the Complainant's name, address, telephone number, and a willian description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:
Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Washington DC, 20250-9410; or
Fax: (833) 256-1665 or (202) 690-7442; or E-mail: program.intake@usda.gov. This institution is an equal opportunity provider.