



## 2022-23 HEALTH & SAFETY TRAINING REIMBURSEMENT APPLICATION

Please refer to the opposite side of this document for reimbursement guidelines and requirements

### PLEASE PRINT CLEARLY

Participant Name: \_\_\_\_\_

Participant Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Participant Phone No.: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Participant Position: \_\_\_\_\_

Work Site Name: \_\_\_\_\_ License number \_\_\_\_\_

Work Site Address: \_\_\_\_\_

Payee's Name: (if different than participant) \_\_\_\_\_

Direct Deposit Information:

Bank Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_ Checking  Savings

**Please check all that apply to the training participant:**

- Licensed Family Child Care Provider
- Family Child Care Assistant
- Child Care Center Employee
- License-Exempt Provider

**Please check the training(s) you are requesting reimbursement for:**

- Pediatric First Aid/Injury Prevention
- Adult & Pediatric CPR
- Preventative Health & Safety

Please submit completed applications with the required documents to:

**Attn: Rayma Ware  
Solano Family & Children's Services  
421 Executive Court North  
Fairfield CA 94534**

*For additional information, contact Rayma Ware (707) 864-4634*

<input type="checkbox"/> APPROVED <input type="checkbox"/> PARTIAL APPROVAL ◇ Not within eligibility dates <input type="checkbox"/> DENIED - Reason: ◇ Not EMSA or EMSA-exempt approved ◇ Not Solano County resident ◇ Not currently caring for children ◇ Facility has exceeded maximum # of applicants ◇ Insufficient documentation	<b>For Office Use Only</b>  Notes:	Reviewed by: _____ Total cost of training: \$ _____ Minus required copay: - \$ _____ Total amount approved: = \$ _____
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## Instructions for Completing the Health and Safety Training Reimbursement Application

Solano Family & Children's Services (SFCS) has been awarded funding to reimburse a limited number of childcare providers for training that pertains to health and safety requirements. Child care center staff, family child care providers and their staff, and license-exempt caregivers are eligible to apply for this reimbursement funding.

### **Reimbursement Guidelines:**

**PLEASE NOTE THE FOLLOWING GUIDELINES FOR THE 2022-2023 HEALTH & SAFETY GRANT:**

- You cannot receive reimbursement if you are in the process of becoming licensed, **unless** you are currently caring for children as a license-exempt provider. If you are working towards getting your license, but have no children in care, please wait until you are licensed to submit an application.
- There is a **LIMIT** to the number of reimbursements per facility.
  - \* **THREE** people per child care center facility
  - \* **TWO** people per family child care facility
  - \* **ONE** person per license-exempt child care arrangement
- Reimbursements are made on a FIRST-COME, FIRST-SERVED BASIS until funding runs out.
- Only **complete** applications meeting criteria described below will be eligible for reimbursement.

**To qualify for this reimbursement, you must:**

- A. Be a licensed family child care provider or assistant, child care center staff person, or a license-exempt provider who is currently caring for children;
- B. Be a resident of, or work in a facility located in Solano County;
- C. Have completed the course AFTER JUNE 30, 2022 and BEFORE JULY 1, 2023;
- D. Submit a **complete** application with the following for EACH applicant:
  1. A copy of your receipt or cancelled check showing payment for each course, **AND**
  2. A copy of each certificate, official card, or signed health & safety documentation verifying completion of the EMSA approved or EMSA-exempt organization course.

**\*Reimbursements are for the following EMSA approved or EMSA-exempt Health & Safety training ONLY\***

<b>Pediatric First Aid/Injury Prevention</b>	<b>\$30.00</b>
<b>Adult and Pediatric CPR</b>	<b>\$30.00</b>
<b>Preventative Health &amp; Safety</b>	<b>up to \$30.00</b>

***PLEASE NOTE: EACH PARTICIPANT SHALL BE RESPONSIBLE FOR AT LEAST A \$5 COPAY FOR EACH TRAINING SEGMENT***

- \* The **maximum** reimbursement is \$90.00 per applicant; please see the reimbursement schedule above.
- \* Payment will be issued to purchaser of training, as appears on receipt.
- \* Application must be **complete**. A separate application is required for each applicant.
- \* Submitting an incomplete application or failure to attach required documentation will result in a **DENIED** application.
- \* Please allow up to 90 days for reimbursement. Please maintain a copy of application and these guidelines for your records.

**Finding Certified Health & Safety Training:** When you contact an organization, be sure that the course covers the required components for licensed child care providers, and offers official cards of completion and training manuals. For more information, contact:

Solano Family & Children's Services	American Heart Association	American Red Cross	EMSA Approved Training
<a href="http://www.solanofamily.org">www.solanofamily.org</a> 1-707-863-3950 ext. 752  Preventive Health Practices	<a href="http://www.heart.org">www.heart.org</a> 1-877-242-4277  CPR & First Aid courses must include Pediatric & Adult.	<a href="http://www.redcrossbayarea.org">www.redcrossbayarea.org</a> 1-800-733-2767  CPR & First Aid courses must include Pediatric & Adult.	<a href="http://www.emsa.ca.gov">www.emsa.ca.gov</a> 1-916-322-4336  EMSA stickers must be affixed to all Certification.